

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – May 8, 2023**

The May 8, 2023 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Mark Honkomp, Jamie Biegel, Mike Guillemot, Dan Muleski, Patty Gapen. Also present: Anne Arndt, Samantha Daugherty, Kayla Lumaye, Chief Kerkman, five guests

MINUTES: Motion Honkomp, second Biegel to approve minutes of the April 10, 2023 Regular Board Meeting as printed. Motion carried. Motion Gapen, second Honkomp to approve minutes of the April 18, 2023 Annual Meeting. Motion carried.

PUBLIC COMMENT: none

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. The Finance committee recommends the purchase of HeyGov software. Modules included are a payment portal to collect credit card payments for all municipal services; License module which allows receipt and processing of any municipal form, building permits, operators licenses; Reservation module allows constituents to book the park shelter and Village Hall; 311 module which is an interface between citizens and the Village. They can submit service requests or report non-emergency issues. Motion Steward, second Biegel to approve the HeyGov Package of four modules to include a one-time set up fee of \$1,000, \$2,000 annual subscription, and \$300 for one card reader for in-person payments, for a total of \$3,300.00. Motion carried, with two no votes. Water, Wastewater and General Fund budgets will share the cost. Motion Honkomp, second Evenson to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for April: Receipts: \$312,483.17 and Expenses: \$250,326.35. General checking account bills were paid on check #'s 24744-24815 with fourteen autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of April bills paid from the General Fund was included for review. Village Non-Lapsing Fund \$1,127,942.81. Utilities Checking: \$350,000.64. Water Money Market \$333,846.25. Utility bills were paid on check #'s 4887,4901. Wastewater Non-Lapsing Fund: \$34,153.37. A list of all checks paid for Utilities was included for review. Motion Honkomp, second Muleski to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief David Kerkman reporting. There were twelve calls in April. The Department held an officer meeting and a spring station clean-up day. So far this grass fire season there have been nine fires. Motion Honkomp, second Biegel to approve the Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Motion Honkomp, second Gapen to convene into Closed Session at 8:20 p.m., pursuant to Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public

employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call vote: Evenson, yes; Gapen, yes; Guillemot, yes; Honkomp, yes; Muleski, yes; Steward, yes; Biegel, yes. Motion carried. Motion by Muleski, second by Mike Guillemot to end Closed Session and enter Open Session. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Doug Johnson, President of the Saratoga UTV Club, reviewed routes, signage, and rules. If the whole Village is opened for ATV use, less signage is needed and would save sign costs. Roads must be posted 35 mph or less in order to allow use. The municipality has the ability to override any DNR recommendation. A Legislative committee meeting will be scheduled to discuss further. Muleski stated he again spoke with a business owner wanting to add to his existing building. He was notified there is a water main under the section of road he intends to build on and he would have to move the water line or not build on it. He would also assume all costs of obtaining the road. Motion Honkomp, second Guillemot to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Two quotes for heavy duty trailers were reviewed. Motion Muleski, second Honkomp to purchase a 2023 Big Tex 14OT heavy duty over the axle tilt bed trailer for \$11,850.00 from Union Trailer & Power Equipment, Chippewa Falls. Funds to be paid from Public Works non-lapsing account. Motion carried. Village crew members will pick up the trailer on May 10th. At the time the skid steer was purchased a planer and accessories was also purchased. The planer has never been used. Swiderski Equipment has agreed to trade in the planer for a power rake and snow plow attachment. Motion Muleski, second Steward to approve this zero dollar transaction. Motion carried. Lumaye reported the panel will arrive May 13 to repair the lift station by the mill. Motion Muleski, second Biegel to approve the Public Works Committee report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Discussion held regarding public bathroom cleaning on weekends. The Committee will review at their next meeting. Restroom damage repair is close to being completed and restrooms are on track to open May 15th. Docks were installed May 6. A three year contract has been signed with MSA Docks and Boat Lifts. Guillemot stated the Town of Linwood declined adopting a Slow No Wake ordinance. The Towns of Plover and Rudolph have done so. Motion Muleski, second Guillemot to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee previously approved purchase of a phosphate colorimeter. Lumaye reviewed a quote for a fluoride analyzer. The current one is very old and is not providing consistent readings. Motion Muleski, second Honkomp to approve purchase of a Thermo Scientific Orion Dual Star Benchtop pH/Fluoride Meter Kit at a cost of \$3,586.00. Upon roll call vote, motion carried, with Biegel, Gapen and Muleski voting no. Motion Muleski, second Steward to approve the Water Utility Committee report. Motion carried. The water tower needs to be inspected in 2026 and painted in 2031. Motion Muleski, second Biegel to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Honkomp to approve the April 12, 2023 Commission meeting minutes and the Wastewater Commission report. Motion carried.

NEW BUSINESS: None

CLERK'S REPORT: Arndt reported Joint Review Board is scheduled for June 21 at 6:00 p.m. at the Pittsville Community Center.

PRESIDENT'S REPORT: The next Board meeting will be June 20 at 6:30 p.m.

ADJOURN: Motion Guillemot, second by Honkomp to adjourn at 8:40 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President